

DRAFT

REVIEW OF COMMUNITY DEVELOPMENT / INFRASTRUCTURE SERVICES IN

BELFAST

Terms of Reference (TOR)

Background and scope

The purpose of the review is to consider the way in which Community Development / Infrastructure services are currently supported across Belfast and to recommend how these could be better integrated and improved to ensure that we make the best possible impact with the funds administered in this area.

2. There are currently a range of bodies responsible for the various activities associated with community development / infrastructure across Belfast. The review will, in the first instance, only consider Belfast Regeneration Office (BRO), DSD Voluntary & Community Unit (VCU) and Belfast City Council (BCC).
3. A Steering Group will be established to oversee the review supported by a working group of representatives from BCC, VCU and BRO. The working Group membership is attached.

Objectives

4. The objectives for the review are as follows:
 - By 31 May 2011 audit and map all current [recurring] community development / infrastructure interventions supported by DSD (BRO and VCU) and BCC across Belfast, including funding sources; and
 - By 30 June 2011 audit and map all Community physical assets (including those which are Council-owned, Community-owned and those belonging to the wider public sector) and establish their capacity and utilisation.

- By 31 May 2011 establish the DSD and BCC resources employed in supporting these interventions and associated administration processes followed and funding flows.
- By 31 October 2011 produce an options Report setting out potential framework within which DSD and BCC support can operate more efficiently and effectively. **[DQ: other key stakeholder's programmes can be considered in due course]**.
- From 1 January 2012 to 30 June 2012 test the preferred option in a controlled environment.
- By September 2012 develop the necessary operational processes to take forward the full implementation of the new model(s) and programme(s) in 2013. This will include a period of community consultation.

Membership of Steering Group

9. There are a wide range of stakeholders who have an interest in Community Development / Infrastructure services in the city. For the purposes of establishing this Steering Group membership will be limited to the following core members:

BRO Director (and/or deputies);

BCC Director of Development (and/or deputies);

VCU Director (and/or deputies);

Senior representative from Community Foundation of Northern Ireland

10. Other members may from time to time be invited by agreement of core members. The Steering Group will be chaired by [BRO/BCC}